



MENTOR APPLICATION

MENTOR POSITION JOB DESCRIPTION:

VOLUNTEER CATEGORY: Mentor

COMMITMENT TIME: Minimum of one year commitment with one hour of contact per week.

AREAS OF INVOLVEMENT: Commitment to developing supportive relationship with one program participant (young adult) involved in pursuing academic excellence.

QUALIFICATIONS:

- Sincere desire to help another person achieve his or her personal and academic goals
- Ability to communicate with others openly and without judgment
- Strong listening skills
- Ability to establish a relationship based on equal responsibility and respect
- Practical problem-solving skills and ability to suggest options and alternatives
- Embracing diversity of backgrounds

RESPONSIBILITIES:

- Make a minimum one year commitment to developing and maintaining a mentor relationship
- Attend mentor orientation and training meeting
- Attend ongoing mentor training and support sessions
- Meet with mentee on a regular basis to establish working relationship and to support mentee in attaining academic goals
- Keep time logs and other information as requested by Project Leadership

MENTOR AGREEMENT:

As a mentor in Project Leadership's Mentoring Program I agree to:

- Make a one year commitment to mentoring
- Be on time for scheduled meetings
- Notify the school liaison if I am unable to keep my weekly mentoring session
- Engage in the relationship with an open mind
- Accept assistance from my mentee's teacher and/or school support staff
- Keep discussions with my mentee confidential, unless the child's safety or well-being is at risk or I suspect child abuse
- Notify Project Leadership when I need assistance, have questions or am experiencing difficulty with my mentoring relationship
- Notify Project Leadership of any changes in my employment, address and telephone number
- Notify Project Leadership of any significant change in my mentee

Signature

Date of signature

PERSONAL INFORMATION:

First name	M.I.	Last name
Street address	Apt. / Lot	
City	State	Zip
Preferred school district: _____		
Home phone	Cell phone	
E-mail address		

EMPLOYMENT:

Name of employer		
Street address	Occupation	
City	Work phone	Ext.

Other employment history (past 10 years):

REFERENCES: Please list two, other than family members.

Name	Name
Street address	Street address
City	City
State	State
Phone	Phone
Relationship to you	Relationship to you

VOLUNTEER INFORMATION:

Strengths you would bring to mentoring (bilingual, math skills, previous relevant volunteer experience, etc.):

Briefly state why you have chosen to participate in the mentoring program:

What days of the week are you available to volunteer (check all that apply)?

- Monday
 Tuesday
 Wednesday
 Thursday
 Friday

What is the best time for you to volunteer?

- Mornings
 Lunchtime
 Afternoons

Agree to the two statements below by signing your initials next to them:

_____ I will spend a minimum of one hour every week for the academic school year with a student.

_____ I will complete the mentoring program orientation and at least two training sessions during the year.

EDUCATIONAL BACKGROUND:

Please check one.

- Some high school
 Technical school
 Some college
 Other (Please specify): _____
 High school
 Graduate/professional school
 College graduate

VOLUNTEER BACKGROUND CHECK:

Each Project Leadership volunteer who interacts with children is required to have a criminal background check. Please provide:

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Date of birth

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Social Security number

In making this application to be a volunteer, I understand that Project Leadership's Mentoring Program routinely performs criminal background checks of all volunteers for the position of mentor for which I am applying. By signing below, I give Project Leadership permission to conduct a background check.

I certify to the best of my ability that the information provided in this application is true and accurate. I also understand that misinformation knowingly provided here, and on subsequent mentor application forms, is grounds for dismissal from the program.

Signature

Date of signature

PUBLICITY/MODEL RELEASE:

I hereby give Project Leadership the right and permission to copyright and/or publish, reproduce or otherwise use my name, voice and likeness and/or written material, photographs, motion pictures and audio-visual magnetic recordings about or by me for instruction, art advertising, trade or any other lawful purpose whatsoever.

Signature

Date of signature

MENTOR SURVEY: Your answers to the following questions will be used by Project Leadership to match you with your mentee. In addition, some of the responses may be used in a future media feature that profiles you and your mentee.

I prefer to work with...

A quiet, reserved child yes no no preference

An outgoing child yes no no preference

What qualities would you like in a mentee?

Do you speak a foreign language? If so, which language?

What are your hobbies or interests?

What clubs or groups, if any, do you belong to?

Who has served as a role model for you? Why?

What is your favorite book?

What is your job, and how did you choose that field?

What was your favorite subject in school?

What's something you can't live without?

Most people would be surprised to know this about me:

What is one goal that you have set for the future?

If you could learn something new, what would it be?

What is your dream?

Other ways to inspire

In addition to mentoring, **Project Leadership** offers many different opportunities for you to help make our community a better place to live. How else might you use your talents to help?

TUTORING

Twenty-first Century Scholars pledge to maintain a 2.0 grade point average. Your support can help them stay on course.

WORKSHOPS/TRAINING

Share your special skill set, knowledge base or experience with the Scholars. You will broaden their abilities, interests and help them become lifelong learners.

EVENT PLANNING

Help broaden Scholars' life experience by assisting with the planning of important events such as seminars, college visits and recognition banquets.

ENCOURAGEMENT

Everyone needs a bit of encouragement now and again. Help keep Scholars mindful of the pledge they have made and their ability to do anything that they set their minds to.

OTHER

Do you have another talent or skill you would be able to share with others? Let us know here.
